



Policy Chapter: Chapter 12 Campus Safety and Security

Policy Number and Title: 12.006 Clery Act

I. Policy Statement

UNT values the safety and security of students, faculty, staff, administrators, and campus visitors. UNT also recognizes the value of publishing the Annual Security and Fire Safety Report in accordance with the [Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act \(Clery Act\)](#) and acknowledges that it is key to ensuring that the campus community is informed about campus safety policies and statistics.

II. Application of Policy

All members of the University community including students, employees, campus visitors, prospective students, and prospective employees.

III. Policy Definitions

A. Annual Security and Fire Report (ASFSR)

“Annual Security and Fire Safety Report,” in this policy, is the annual report published and distributed by the University no later than October 1st of each year that describes campus safety and security policies and reports University crime and fire statistics for the previous year.

B. Campus

“Campus,” in this policy, is any building or property owned or controlled by UNT within the same reasonably contiguous geographic area of UNT and used by UNT in direct support of, or in a manner related to, UNT’s educational purpose, including residence halls.

C. Clery Act

“Clery Act,” in this policy, is the Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act, [20 U.S.C. §1092\(f\)](#).

D. Daily Crime Log

“Daily Crime Log,” in this policy, is the log maintained by the UNT Police Department (UNTPD) and available for public inspection that records alleged criminal incidents reported to the UNTPD.

E. Employee

“Employee,” in this policy, includes faculty, staff, and administrators employed by the University.

F. Fire

“Fire,” in this policy, is any instance of open flame or other burning in a place not intended to contain the burning, or in an uncontrolled manner.

G. Fire Log

“Fire Log,” in this policy, is a log maintained by UNTPD and available for public inspection to record any fire in on-campus student housing reported to a university official.

H. Fire Statistics

“Fire Statistics,” in this policy, are statistics for reported fires in on-campus student housing facilities.

I. On-Campus Building or Property

“On-Campus Building or Property,” in this policy, is:

- any building or property owned or controlled by UNT within the same reasonably contiguous geographic area and used by UNT in direct support of, or in a manner related to, UNT’s educational purposes, including residence halls; and
- any building or property that is within or reasonably contiguous to property identified in the statement above that is owned by UNT but controlled by another person, is frequently used by students, and supports UNT purposes (such as a food or other retail vendor).

J. Prospective Student

“Prospective Student,” in this policy, is an individual who has contacted the University requesting information concerning admission.

K. Prospective Employee

“Prospective Employee,” in this policy, is an individual who has contacted the University for the purpose of requesting information regarding employment.

L. Student

“Student,” in this policy, is an individual enrolled in academic coursework at the university.

IV. Policy Responsibilities

A. Reporting Obligations

As required by the [Clery Act](#), [20 U.S.C. §§ 1092\(i\)-\(j\)](#), and [34 C.F.R. 668.46](#) UNT must disclose campus security information including crime statistics for the campus and surrounding areas. Specifically, UNT must prepare, publish, distribute, and maintain:

- Annual Security and Fire Safety Report;
- Daily Crime Log; and
- Fire Log.

The content requirements of each of the above are described in the [Clery Act Supplement](#)

[and Procedures](#) document.

B. Annual Security and Fire Safety Report

The ASF SR must be prepared, published, and distributed under the direction of the UNT Clery Compliance Committee no later than October 1 of each year.

C. Daily Crime Log

UNTPD must make; keep; and maintain a written daily log that records all crimes reported to the UNTPD including the nature, date, time, and general location of each crime and disposition of the complaint if known.

D. Fire Log

UNTPD must make; keep; and maintain a log, recording all fires in on-campus student housing facilities, including the nature of the fire, date of the fire, time of the fire, the date the fire was reported, and general location of each fire.

V. References and Cross-References

[20 U.S.C. §§ 1092\(f\), \(i\), & \(j\)](#)

[34 C.F.R. 668.46](#)

[Regents Rule 04.1100](#)

[UNT Policy 07.012, Code of Student Conduct](#)

[UNT Policy 07.015, Notifications for Missing Resident Students](#)

[Clery Act Supplement and Procedures](#)

VI. Revision History

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| Policy Contact: | Clery Coordinator |
| Approved Date: | 08/01/2001 |
| Effective Date: | 08/01/2001 |
| Revisions: | 02/2010, 04/2014, 12/14/2023 |