



Policy Chapter: Chapter 10 Fiscal Management

Policy Number and Title: 10.028 Tuition and Fee Billing

I. Policy Statement

The University of North Texas System Board of Regents sets tuition and fees for the University of North Texas (UNT). Tuition and fee information is published in the [Undergraduate Course Catalog](#) and in the [Graduate Course Catalog](#). All tuition and fees are subject to change by action of the Texas Legislature and/or the Board of Regents. Certain fees are subject to change by student referendum.

Students are responsible for payment of tuition and fees due to UNT including those resulting from post audits and corrections.

II. Application of Policy

Students

III. Policy Definitions

A. Student

“Student,” in this policy, means anyone actively enrolled in at least one SCH (semester credit hour) during a given enrollment term. Student also includes individuals between academic terms that completed the most recent term and registered for the upcoming term.

IV. Policy Responsibilities

A. Tuition and Fees Billing & Payment

1. Students are assessed tuition and fees based on the location and programs in which they are enrolled and the degrees being pursued.
2. Registration is not complete until a student has paid tuition and fees in full or has enrolled in an installment plan. Students who have not completed registration by the applicable early, regular, or late registration deadlines will be removed from enrollment by the Registrar or designee. These students may re-register according to the published registration schedule.
3. The Associate Vice President for Student Financial Services or designee is responsible for billing students and collecting payments. Tuition and fee bills are available online within the student’s UNT account.
4. The Associate Vice President for Student Financial Services or designee is responsible for billing students for additional tuition or fee amounts resulting from post audits and corrections. Students are responsible for payment of these post audit amounts.

B. Tuition

UNT charges three different types of tuition and publishes those [tuition rates](#) online, on the university's website.

1. Statutory Tuition

Statutory Tuition is authorized under Texas Education Code § 54.051 for undergraduate students and is a mandatory amount set by the state.

2. Board Authorized Tuition

Board Authorized Tuition is authorized under Texas Education Code § 54.008 for graduate programs and the rate is set by the Board of Regents. Texas Education Code § 54.008 authorizes institutions to set tuition at rates not more than twice that of undergraduate tuition.

3. Designated Tuition

Designated Tuition is authorized under Texas Education Code § 54.0513 for undergraduate and graduate students and is set by the Board of Regents. It is the amount the Board of Regents considers necessary for the effective operation of the institution. Rates vary between undergraduate and graduate students.

C. Mandatory Fees

Mandatory fees are assessed for university-related services available to students. [Explanations of Fees](#), including amounts, are published on the university's website.

D. Instructional Fees

Instructional fees vary by course and fall into two fee categories. [Explanations of Fees](#), including amounts, are published on the university's website.

1. Academic Fees

Academic fees are authorized under Texas Education Code § 54.504. They are assessed at the college/school level based on the estimated costs of goods and services related to instruction at the college/school level.

2. Laboratory Fees

Laboratory fees are authorized under Texas Education Code § 54.501. They are only applicable to courses which require students to register for a laboratory section. Laboratory fees are collected to cover the cost of materials and supplies used by students in the laboratory.

E. Other Fees

[Explanations of Fees](#), including amounts, are published on the university's website.

V. References and Cross-References

[Texas Education Code, Chapter 54](#)

[Texas Higher Education Coordinating Board: Tuition Overview](#)

[Explanation of Fees](#)

[Tuition & Fees Administrative Manual](#)

[Graduate Course Catalog](#)

[Undergraduate Course Catalog](#)

VI. Revision History

Policy Contact:	Asst VP, Student Financial Services
Approved Date:	1983
Effective Date:	1983
Revisions:	08/1993, 08/1997, 05/2001, 11/2005, 12/2011, 09/07/2017, 05/2020