



Policy Chapter: Chapter 6 Faculty Affairs

Policy Number and Title: 06.013 Conferring Emeritus Status

I. Policy Statement

The University may award the designation of “Emeritus Professor” to recognize individuals who have exhibited outstanding performance during their employment and achieved a high level of professional recognition.

II. Application of Policy

Full-Time Faculty.

III. Policy Definitions

A. Continuing Appointment

“Continuing Appointment,” in this policy, means an appointment of a fixed duration, in which the individual is part of the faculty of a unit at full-time status. Continuing across faculty classifications (professional faculty to tenure track) serves as a continuous appointment.

B. Faculty Member

“Faculty member,” in this policy, means a person employed by UNT as a member of the University's faculty, whose duties include teaching, research, service, administration, or the performance of professional services, including professional librarians.

C. Full-time Faculty Member

“Full-time Faculty Member,” in this policy, means a faculty member that works a 100% workload in time and effort.

D. Unit

“Unit,” in this policy, means an academic program, department, division, college, school, institute, center, laboratory, and/or related entity either within or outside UNT.

IV. Policy Responsibilities

A. Process

Upon the recommendation of the unit through the provost to the president, the title “Emeritus Professor” may be conferred by the Board of Regents to a faculty member or librarian at the time of retirement.

B. Eligibility Criteria

To be eligible for emeritus status, a faculty member or librarian must:

1. be retiring from a tenured or continuing multiple-year appointment,
2. have held such continuing appointment for at least ten (10) years, and

3. have a record of distinguished service.

A University administrator, to be eligible for emeritus status, must hold a faculty or librarian appointment, have served in a position at the dean level or higher, and have a record of distinguished service. For faculty or librarians recruited directly to administrative positions, the ten (10) year employment requirement is waived.

C. Emeritus Faculty Office Space

Based on unit need, emeritus faculty who volunteer at UNT after their retirement may use available swing office space within the unit.

V. Revision History

Policy Contact:	Asst. Vice Provost, Faculty Success
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