

### **Preapproved Professional Activities**

Pursuant to UNT Policy 05.008, the Office of Provost and Vice President for Academic Affairs maintains a list of preapproved professional activities in which faculty members may engage without requesting individual approval. The activities must enhance the mission of the University and/or provide important elements of faculty development and assigned workload.

The Provost has sole discretion to add or remove an activity from the list. Professional activities that are not listed as preapproved require individual approval through normal administrative channels in accordance with UNT Policy 05.008.

Preapproved professional activities are as follows:

- Reviewing journal manuscripts, book manuscripts, or grant or contract proposals;
- Serving on an editorial or advisory board for professional journals or other publication venues;
- Serving as a board member or in another leadership capacity for a scholarly or professional organization;
- Assessing and/or accrediting research or educational programs;
- Attending and presenting talks at colloquia and conferences hosted by educational institutions or scholarly and/or professional societies or organizations;
- Developing scholarly or professional communications in the form of books, book chapters, journal articles, reviews, movies, television productions, musical recordings, digital scholarship projects, textbooks, websites, blogs, columns, and similar works in print or digital form, with open or subscription access;
- Reviewing textbooks or other teaching materials;
- Serving on a state or federal panel related to educational or research activities;
- Delivering scholarly, professional, or creative presentations in service to lay communities;
- Serving on a state or federal agency panel or advisory board related to educational or research activities;
- Producing, performing, and/or showing creative works;
- Service on a graduate or undergraduate supervisory committee for a student at another university;
- Developing and presenting workshops, webinars, master classes, or other instructional sessions hosted by educational institutions, scholarly or professional organizations, and other cultural heritage institutions;
- Serving as an active member of a division, committee, interest group, working group, or other unit of a scholarly or professional organization;
- Serving in mentoring activities sponsored by scholarly or professional organizations.

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