



Policy Number and Chapter: 10.001 Fiscal Management

Policy Title: Exemptions and Waivers from Tuition and Fees

Policy Statement. This policy defines tuition and fee exemptions and waivers for which statutory authority is provided to the University of North Texas. The provisions of this policy apply to all tuition, fees and charges imposed by the university on students, employees and the public, in accordance with Chapter 54, Subchapter D of the Texas Education Code. All waivers and exemptions are subject to change by action of the Texas Legislature and/or the UNT System Board of Regents.

Application of Policy. All students.

Definitions.

1. **Waiver.** “Waiver” means that non-resident tuition is waived and the student is assessed the Texas resident rate of tuition.
2. **Exemption.** “Exemption” means the student is exempt from paying a portion or all of tuition and/or fees.
3. **Child or Children.** “Child or Children” means persons who are the stepchildren, biological or adopted children of the veteran; or were claimed as dependents on the federal income tax return of the veteran filed the preceding year or will be claimed as dependents on the veteran’s federal income tax return for the current year.
4. **Teaching Assistant.** “Teaching Assistant” (TA) means a graduate student who assists a faculty member in a class or laboratory, but does not have total instructional responsibility for a class.
5. **Teaching Fellow.** “Teaching Fellow” (TF) means a graduate student who assumes total responsibility for the instruction in one or more classes. The TF is the instructor of record and is responsible for assigning of grades.
6. **Research Assistant.** “Research Assistant” (RA) means a graduate student employed in a part-time research position, in which the student’s academic training is based in part on the research performed or in which the research duties being performed will assist the student in fulfilling his or her degree requirements.
7. **Spouse.** “Spouse” means a person in a legally recognized union of two individuals in a marital relationship, including a common law marriage as recognized by the law of the State of Texas.

8. Dependent. “Dependent” means the legal spouse of an employee; unmarried child under 26 years of age including the natural child of an employee; a legally adopted child; a stepchild, foster child, or other child who has a legally recognized parent-child relationship with the employee; or any child, regardless of age, who lives with or whose care is provided by an employee on a regular basis if the child is physically or mentally disabled to such an extent as to be dependent on the employee for care and support.

Procedures and Responsibilities.

- I. Exemptions and Waivers for Tuition and Fees. The University shall apply exemptions and waivers for tuition and fees based upon applications and supporting documents that meet the criteria of the exemption or waiver pursuant to Chapter 54, Subsection D of the Texas Education Code. Click on the titles below to view more information.

1. [Veteran/Dependents Exemptions](#)

- a. Hazelwood Act (Veterans): The purpose of the Hazelwood Exemption (Hazelwood Act) is to provide an education benefit to honorably discharged or separated Texas veterans and to eligible dependent children and spouses of Texas veterans.
- b. Hazelwood Act for Legacy (Child): An eligible veteran or, if the eligible veteran has died, his or her spouse, or child’s conservator, guardian, custodian, or other legally designated caretaker (if the child does not otherwise qualify for an exemption under Texas Education Code, Section 54.341(b)), may elect to waive the eligible veteran’s right to all unused hours for which he or she is eligible (up to the maximum 150 semester credit hours).
- c. Hazelwood Act for Spouse/Child: The Hazelwood Act is also extended to spouses and dependent children of eligible active duty, Texas National Guard, and Air National Guard Veterans who died in the line of duty or as a result of injury or illness directly related to military service, are missing in action or who became totally disabled for purposes of employability as a result of a service-related injury or illness. Each child and spouse will be eligible to receive a 150 credit hour exemption.

2. [High School Honor Graduate Exemption](#)

Individuals who are the highest ranking honor graduate of accredited Texas high schools are presented a Valedictorian Exemption by the State of Texas, administered through the Texas Education Agency. The scholarship exempts a student from the payment of tuition only during both long semesters of the first academic year immediately following his or her graduation from high school.

3. [Good Neighbor Scholarship Waiver](#)

Qualified native-born students from the other nations of the American hemisphere and from Latin American countries designated by the United States Department of State, excluding Cuba and members of the Communist Party, may be exempt from the payment of certain tuition and fees, including graduate-level tuition.

4. [Deaf or Blind Students Exemption](#)

A blind or deaf person, who is a resident of the State of Texas for tuition purposes, is entitled to an exemption from the payment of tuition and fees at the University. This exemption does not apply to fees or charges for lodging, board, clothing, or rental fees (such as music).

5. [Children of Disabled Firefighters and Law Enforcement Officer Exemption](#)

Children of eligible persons who have been killed in the line of duty prior to September 1, 2000, or who have been disabled in the line of duty can apply for exemption from tuition for the first 120 undergraduate semester credit hours.

6. [Children of Prisoners of War or Persons Missing in Action Exemption](#)

A student whose parent is classified as a prisoner of war or mission in action may be eligible for exemption of all tuition and mandatory fees. Documentation must be provided from the United States Department of Defense and the child must be a dependent, or under the age of 25 and receiving the majority of his or her support from his or her parents.

7. [Academic Common Market Waiver](#)

This waiver substitutes resident tuition rates for non-resident tuition rates for eligible graduate students. A list of Southern States participating in the Academic Common Market program can be found at collegeforalltexas.com.

8. [Excessive or Repeated Undergraduate Hours Waiver](#)

A resident undergraduate student who exceeds his/her degree program by 45 hours (if initially enrolled in Fall 1999 –Summer 2006) or 30 hours (if enrolled in or after the Fall 2006 semester) may be charged an additional tuition rate established by the University. A waiver to maintain the same rate of tuition may be approved if eligibility requirements are met.

9. [Fee Waiver – Off-Campus Classes](#)

Off-Campus Classes (Require Board of Regents' Approval): Off-campus classes are designated by the location code and the instruction type. Students enrolled only in off-campus classes are exempt from paying the Union fee, Medical Services fee, Transportation fee, Recreational Facility fee, Environmental Services fee, Intercollegiate Athletics fee, and Property Damage Deposit.

Other Off-Campus Classes: Students enrolled only in internship or other courses not meeting on the University of North Texas campus may qualify for an exemption of the Union fee, Medical Services fee, Transportation fee, Recreational Facility fee, Environmental Services fee, Intercollegiate Athletics fee, and Property Damage Deposit.

10. [Out of State Tuition Waiver](#)

Faculty and Dependents: a faculty member at the University of North Texas and that person's spouse and children receiving a waiver are entitled to register for courses at the University and pay tuition and other fees at the same rate as Texas residents, without regard to the length of time they have resided in Texas. To be eligible under this policy, the faculty member must be employed at least one-half time on a regular monthly basis.

For Teaching Assistants, Teaching Fellows, Research Assistants and Dependents: A teaching assistant, teaching fellow, or research assistant at the University of North Texas and that person's spouse and children receiving a waiver are entitled to register for courses at the University at the same rate as Texas residents, without regard to the length of time they have resided in Texas. To be eligible under this policy, the fellow or assistant must be employed at least one-half time in a teaching or research assistant position that is related to his/her degree program, as determined by his/her major professor and approved by the academic unit administrator and Provost, or designee. By signing the Out-of-State Tuition Waiver for Employment Form, the academic unit administrator and Provost (or designee) are attesting that the information provided is true and correct and that all conditions of the statute have been met.

Refer to the [Out of State Tuition Employment Waiver Procedures](#) for further details and eligibility criteria.

II. Responsibilities.

1. The Vice President for Finance and Administration provides management oversight on the waivers and exemptions available to students to include review of appeals for eligibility.

Responsible Party: Vice President for Finance and Administration

2. When applicable, the student must complete the designated application form and provide required documentation.

Responsible Party: Student

3. UNT System Student Accounting Services administers the waivers and exemptions. The Director of UNT System Student Accounting Services (or designee), academic unit

administrators, and/or Provost (or designee) determines eligibility and applies the appropriate waivers and exceptions.

Responsible Parties: Director of UNT System Student Accounting Services or designee, academic unit administrators, Provost or designee.

References and Cross-references.

Texas Education Code; Chapter 54, Subchapter D.

UNT System Board of Regents Policy 07.402.2

www.collegeforalltexans.com

Forms and Tools.

A list of available waivers and exemptions, criteria and application forms are posted on the Student Accounting website at <http://studentaccounting.unt.edu/>.

[Out of State Employment Waiver Procedures](#)

[Out of State Employment Waiver Form](#)

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