

<b>Policies of the University of North Texas</b>	Chapter 6
<b>06.041 Stewardship of and Open Access to Works of Scholarship</b>	<b>Faculty Affairs</b>

**Policy Statement.** UNT is committed to providing long-term stewardship and preservation of works of scholarship and to providing the broadest possible access to published works of scholarship produced by members of the UNT community in the course of academic activities.

**Application of Policy.** All University.

**Definitions.**

1. **UNT Community Member.** “UNT community member” means a faculty member, staff member, or student of the university.
2. **UNT Scholarly Works.** “UNT Scholarly Works” means the online institutional repository operated by the UNT Libraries on behalf of the university.
3. **Published Work(s) of Scholarship.** “Published work(s) of scholarship” means a pedagogical, scholarly, artistic, technical, or professional work published by an outside publisher or by the UNT Press and authored or coauthored in the course of academic or professional activities supported directly or indirectly by the university.
4. **Open Access.** “Open access” means providing free online access to readers without requiring user registration.

**Procedures and Responsibilities.**

1. **Deposit.**
  - a. **Requirement for Deposit.** Each UNT community member shall submit a copy of all their published works of scholarship, along with enough bibliographic information to identify the publisher’s version of record, to UNT Scholarly Works no later than 31 days after the date of publication. The requirement to submit shall not apply to published works of scholarship made available in another online repository through which such published works of scholarship are made available to the public without access restrictions. The requirement for deposit applies to published works of scholarship completed after February 1, 2012.

**Responsible Party:** UNT community members

- b. Version for Deposit. Each UNT community member shall deposit the final published version of their published work of scholarship, unless a signed publisher agreement prohibits the provision of access to this version through an institutional repository. In such cases, if not in conflict with the publisher agreement, the UNT community member shall instead deposit the final version of the peer-reviewed manuscript or similar version that predates the signing of the publisher agreement. UNT community members are encouraged to consult with staff of the UNT Libraries on the terms of publisher agreements before or, if necessary, after signing an agreement.

Responsible Party: UNT community members, UNT Libraries

- c. Responsibility for Deposited Works of Scholarship: The UNT Libraries shall take responsibility for the long-term stewardship and preservation of all deposited published works of scholarship.

Responsible Party: UNT Libraries

## 2. Availability.

- a. Grant of Rights. Each UNT community member grants a license to UNT to all rights under copyright for each of his or her published works of scholarship. This license has three features. First, it is nonexclusive, meaning the UNT community member is free to sign other license agreements (such as publisher contracts) beyond this license with UNT. Second, the license is irrevocable, meaning the UNT community member cannot withdraw the rights given to UNT at any time. Third, the license is worldwide, meaning it gives UNT rights under copyright in any country, not just in the United States. However, this license does not apply if it is limited by publisher agreements signed by the UNT community member. As such, if a UNT community member enters into an agreement with a publisher that prevents him or her from granting this license to UNT, then the license shall not apply. Additionally, this license does not give UNT the right to sell the published works of scholarship for profit.

Responsible Party: UNT community members

- b. Exceptions. In accordance with the grant of rights by UNT community members to the university, the UNT Libraries shall make deposited published works of scholarship available in open access with these exceptions:
- c. Upon express direction by a current or former UNT community member to the provost or provost's designee, the UNT Libraries shall make particular published works of scholarship available in full only after a stated period of time, available only to UNT community members, hidden from view, or according to other options as the UNT Libraries shall make available.

- d. If the UNT Libraries receives verifiable notification that the UNT community member does not have the right to authorize the Libraries to make a particular published work of scholarship available in whole or part (due to having not retained this right from the publisher or for some other reason), the Libraries shall restrict access accordingly.

Responsible Party: UNT community members, provost or provost's designee, UNT Libraries

3. Oversight.

- a. The provost or provost's designee shall be responsible for interpreting this policy and resolving disputes concerning its application.

Responsible Party: Provost or provost's designee

- b. The provost shall appoint a broadly representative committee consisting of UNT community members including, but not limited to, faculty and representatives of the Faculty Senate, UNT Libraries, and the provost's office, to advise the provost on open access and other matters in scholarly communication.

Responsible Party: Provost

**References and Cross-references.**

[Theses and Dissertations](#), Toulouse Graduate School

**Forms and Tools.**

[UNT Scholarly Works](#)

Approved: 02/01/2012

Effective:

Revised:3/18