Policy Number and Chapter: 06.013  Faculty Affairs
Policy Title: Conferring of Emeritus Status

**Policy Statement.** The University may award the designation of “Emeritus Professor” to recognize individuals who have exhibited outstanding performance during their employment and achieved a high level of professional recognition.

**Application of Policy.** Full-time faculty

**Definitions.**

1. **Faculty Member.** For the purposes of this policy, “faculty member” means a person employed by UNT as a member of the university's faculty, whose duties include teaching, research, service, administration, or the performance of professional services, including professional librarians.

2. **Full-time Faculty Member.** “Full-time Faculty Member” means a faculty member that works a 100% workload in time and effort.

3. **Unit.** “Unit” means an academic program, department, division, college, school, institute, center, laboratory, or related entity either within or outside UNT.

**Procedures and Responsibilities.**

Upon the recommendation of the unit through the provost to the president, the title “Emeritus Professor” may be conferred by the Board of Regents to a faculty member or librarian at the time of retirement.

1. **Eligibility Criteria.** To be eligible for emeritus status, a faculty member or librarian must:
   
   A. be retiring from a tenured or continuing multiple year appointment;
   B. have held such continuing appointment for at least ten (10) years; and
   C. have a record of distinguished service.

A university administrator, to be eligible for emeritus status, must hold a faculty or librarian appointment, have served in a position at the dean level or higher, and have a record of distinguished service. For faculty or librarians recruited directly to administrative positions, the ten (10) year employment requirement is waived.

**Responsible Party:** Unit Supervisor, Unit Reappointment, Promotion, and Tenure Committee, College Reappointment, Promotion, and Tenure Committee, Dean, Provost, President, Board of Regents
II. Emeritus Faculty Office Space. Based on unit need, emeritus faculty that volunteer at UNT after their retirement may use available swing office space within the unit.

Responsible Party: Emeritus faculty, unit supervisor

References and Cross-references. None.

Tools and Forms. None.

Revision History

| Policy Contact: | Policy Director, Office of the Provost |
| Approved Date | 8/25/1989 |
| Effective Date | 5/15/2019 |

*Reviewed with no change; formatted