



Policy Chapter: Chapter 4 Administration

Policy Number and Title: 04.016 Use of Alcoholic Beverages

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## I. Policy Statement

It is the responsibility of UNT to maintain an environment that is conducive to teaching and learning, and to personal and professional growth. It is the intent of UNT to establish practices and procedures that discourage irresponsible use of alcoholic beverages and to ensure compliance with state laws by all individuals on University property or property under the control of the University. In furtherance of this responsibility and intent, the consumption, possession, service, and sale of alcoholic beverages on University property is prohibited except as set out in this policy.

## II. Application of Policy

All University

## III. Policy Definitions

### A. *Athletic Venue*

“Athletic Venue,” in this policy, means Apogee Stadium and other facilities on University property where sanctioned intercollegiate athletic events or Athletic Department activities are held.

### B. *Attempt*

“Attempt,” in this policy, includes misrepresentation of age or identity.

### C. *Underage Individual*

“Underage Individual,” in this policy, means a person less than twenty-one (21) years of age.

### D. *University Engagement*

“University Engagement,” in every policy of UNT, unless otherwise specified, means an activity, event, or program sponsored by an academic or administrative unit of the University; or an activity, event, or program on campus, sponsored by a student or employee organization.

## IV. Policy Responsibilities

### A. *Consumption, Sale, Service and Storage of Alcohol*

#### 1. Request to Consume, Serve, or Sell Alcohol on University Property

University departments and student organizations, and non-University individuals and organizations desiring to consume, serve, or sell any type of alcoholic beverage at any University engagement must request and obtain permission in advance of the activity. Requests to consume, serve, or sell alcohol at a University engagement must be submitted on the [Alcohol Use Request Form](#), per the direction of the University Food Director.

## 2. Exceptions to Requirement to Submit a Request

An Alcohol Use Request Form is not required for the following locations or activities:

### *a. University Residence Hall Rooms*

Persons 21 years of age or older may possess and consume alcoholic beverages in the privacy of their rooms in accordance with the rules for residence hall living published by the [Department of Housing and Residence Life](#).

### *b. University Union/Gateway Center*

University engagements scheduled for and held in the University Union or the Gateway Center.

### *c. The Syndicate*

The Syndicate venue within the Union will sell beer and wine in accordance with this policy, Faculty & Staff Club

Alcohol sales in the Faculty and Staff Club are permitted weekdays beginning at 4:00 p.m.

### *d. Leased Property*

Alcohol use at University engagements held on property leased by UNT to another person or organization, including property leased to fraternities and sororities for residential use.

### *e. Intercollegiate Athletic Event*

Apogee Stadium, and other venues where NCAA events are held, or at events hosted by the Athletic Department. See General Guidelines for Use of Alcoholic Beverages, section IV.B, and section III of [Procedures for 04.016 Use of Alcoholic Beverages](#). Alcohol may not be consumed, served, or sold at high school athletic events held on University property.

### *f. Tailgating*

Tailgating is allowed on University property in accordance with the Tailgating [Guidelines](#) approved by the President,

## 3. Sale of Alcoholic Beverages

Alcoholic beverages may not be sold at University engagements without a license obtained from the Texas Alcoholic Beverage Commission (TABC).

## 4. Storage of Alcohol

All alcoholic beverages remaining on University property must be stored in a secured location in accordance with TABC regulations.

## 5. Administrative Procedures for Use of Alcohol

Administrative procedures for the consumption, service, and sale of alcohol at a University engagement must be approved by the President and shall be published. All individuals and organizations consuming, serving, or selling alcoholic beverages are responsible for complying with these procedures.

### **B. General Guidelines**

1. Underage individuals may not consume, possess, purchase, or attempt to possess or purchase alcoholic beverages at any University engagement.
2. Individuals, organizations, and vendors may not sell, give, or otherwise make available any alcoholic beverage to Underage individuals.
3. An alcoholic beverage may not be sold or served to a person who is, or reasonably appears to be, intoxicated.
4. University employees are prohibited from consuming alcoholic beverages while on duty. University employees are prohibited from consuming alcoholic beverages in or on any University property or property under the control of the University while on duty, as designated by their position and according to Gov't Code 658.005 and Gov't Code 2113.012.
5. Appropriated funds may not be used to purchase alcoholic beverages, or to pay the salary of an employee who consumes alcoholic beverages while on duty.
6. Funds controlled by intercollegiate athletics may not be used to purchase alcoholic beverages.
7. Security provided by the UNT Police Department may be required at University engagements where alcoholic beverages are consumed. The University department, student organization, or non-University individual or organization hosting the event is responsible for expenses associated with providing security. The number of officers required will be determined by the UNT Police Department.
8. Any individual possessing, consuming, purchasing, or selling alcoholic beverages must maintain, on his or her person, proper documentation of proof of age.
9. Individuals, organizations, and vendors hosting or attending an event where alcohol is being served, are responsible for ensuring that any service, consumption, and storage of alcoholic beverages occurs in a lawful and responsible manner. The University reserves the right to refuse service to any person who appears to be intoxicated, who incites a verbal or physical altercation, or who lacks proper documentation of proof of age. Should such action be warranted, the event host will be informed of the situation. UNT reserves the right to take action necessary to resolve the situation, including contacting security and suspending alcoholic beverage service.

10. Individuals, organizations, and vendors hosting an event where alcoholic beverages are served must provide non-alcoholic beverages and food in reasonable quantities. All food and alcoholic beverages must remain in the area scheduled for said event.
11. Advertising and promotional materials for events serving alcohol must not promote irresponsible consumption of alcoholic beverages.
12. Customer provided and/or donated alcoholic beverages must be delivered to the University engagement location no earlier than sixty (60) minutes prior to the event, and all alcoholic beverages must be removed from the premises at the end of event, except at Apogee Stadium.
13. Alcoholic beverages may not be consumed or served at a University engagement before 4:00 p.m., Monday through Friday, and 1:00 p.m. on Saturday and Sunday, except at Athletic Venues and tailgating activities as set out in published Tailgating Guidelines.
14. Alcohol may not be sold earlier than ninety (90) minutes before the beginning of an athletic event, and alcohol sales will conclude at the end of the third quarter of football games and 30 minutes before the end of all other intercollegiate athletic events.
15. All service and consumption of alcoholic beverages at a University engagement must terminate not later than midnight, Sunday through Friday, and by 1:00 a.m. on Saturday (i.e., Sunday morning).
16. All sales of alcoholic beverages will terminate no later than fifteen (15) minutes prior to the end of any University engagement.

***C. Approval of Exceptions***

Request for exceptions to this policy must be made in writing and the President may approve the service or sale of alcoholic beverages for any University engagement

***D. Sanctions***

1. Any individual violating state laws or regulations related to the consumption, possession, service, or sale of alcohol while at a University engagement is subject to criminal prosecution in addition to any disciplinary action imposed by the University.
2. Employees violating this policy or the Procedures for Use of Alcoholic Beverages, are subject to disciplinary action, including termination of employment. Students or Student Groups violating this policy or the Procedures for Use of Alcoholic Beverages, are subject to disciplinary action under the Student Code of Conduct.
3. Other individuals or organizations violating this policy or the Procedures for Use of Alcoholic Beverages, are subject to administrative action, including being prohibited from coming on to or using University property, and termination of business relationships.

**V. Resources/Forms/Tools**

[Procedures for UNT Policy 04.016](#)

**VI. References and Cross-References**

General Appropriations Act, 83rd Leg., R.S., art. III-242, section 9

[Texas Alcoholic Beverage Commission](#)

[Texas Government Code § 658.005](#)

[Texas Government Code § 2113.012](#)

[UNT Policy 05.004, Illegal Drugs and Alcohol](#)

[UNT Policy 05.033, Staff Employee Discipline and Involuntary Termination](#)

[UNT Policy 06.025, Faculty Misconduct and Discipline](#)

[UNT Policy 07.012, Code of Student Conduct](#)

**VII. Revision History**

Policy Contact:	VP for Student Affairs
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