

**ADMINISTRATIVE PROCEDURE**  
**Smoke-Free Campus Policy**

Related Policy: 04.011 – Smoke-Free Campus

These procedures have been established to implement University of North Texas Policy 04.011, Smoke-Free Campus Policy.

**1.0 Procedures for Implementing UNT Smoke-Free Campus.**

1.1 Education and Awareness. The Smoke-Free Campus Policy will be supported by an education and awareness campaign that may include, but is not limited to:

- A. Notification about the policy to current and prospective students and current and prospective staff and faculty;
- B. Informational meetings, postings, and email notifications;
- C. Publication in staff/faculty human resources manuals, student guides and handbooks, contracts and agreements, and appropriate websites;
- D. Educational campaigns employing classmates and colleagues;
- E. Ongoing smoking cessation programs; and
- F. Voluntary compliance and peer oversight to establish culture of compliance

1.2 Communication of Policy.

Signs bearing the message “Smoke-Free UNT” will be posted at UNT’s building, pedestrian and vehicular entrances (as applicable).

1.3 No ashtrays or smoking shelters will be provided on UNT's campuses or property.

1.4 Tobacco Use Cessation Programs.

The university is committed to supporting all students, faculty and staff who wish to stop smoking or using tobacco products. Assistance for faculty and staff to overcome addiction to tobacco products is available through Human Resources at <http://hr.unt.edu/main/ViewPage.php?cid=89> and <http://untsystem.edu/wellness/wellness.htm>. Assistance for students is available through UNT's [\*\*Student Health and Wellness Center\*\*](#) and the [\*\*Counseling and Testing Services Center\*\*](#).