

Policies of the University of North Texas	Chapter 4
04.011 Smoke-Free Campus	Administration

Policy Statement: In the interest of promoting the health, well-being and safety of students, faculty, staff and campus visitors, the University of North Texas (“UNT”) prohibits smoking anywhere on university property and limits the use of smokeless tobacco products and electronic cigarettes on the UNT campus.

Application of Policy: This policy applies to all students, faculty, staff, visitors, contractors and sub-contractors while on property owned or leased by UNT at all times.

Definitions:

1. **Smoking.** Means inhaling and/or possessing a lit pipe, cigar, cigarette or any other smoking equipment filled with tobacco.
2. **Smokeless tobacco products.** Means tobacco products including snuff, chewing tobacco, smokeless pouches or other forms of loose-leaf tobacco.
3. **University property means all indoor and outdoor areas and facilities owned, leased or controlled by the university,** including but not limited to residence halls, academic and auxiliary buildings, athletic complexes and facilities, sidewalks, green spaces, parking lots and roadways, parking facilities, bus depots and all university-owned vehicles.

Procedures and Responsibilities:

1. **Smoking prohibited on all UNT property:** UNT prohibits smoking on all university property by all individuals, including contractors and subcontractors providing services on behalf of the university, except in the following circumstances:
 - a. Individuals may smoke in their personal vehicles provided that the windows are closed and waste products are disposed of properly.
 - b. A research project involving tobacco products. The principal investigator must obtain prior approval and a waiver from the Vice President for [Research and Economic Development](#). [Risk Management Services](#) (RMS) must also grant prior approval.
 - c. As part of an educational or clinical objective. The facilitator(s) must obtain prior approval of the dean or director responsible for the facility, or in their absence, the Vice President for Research and Economic Development. RMS must also grant prior approval.
 - d. A university-authorized theatrical performance that requires smoking as part of the artistic production. The director and/or performers must obtain prior approval from the head of the department or program in charge of the production.

- e. Commercial tenants of a university-owned mixed-use property are not subject to this policy. But the part of such university property occupied by UNT employees is subject to this policy.
- 2. Use of smokeless tobacco is limited on UNT property:** UNT permits the use of smokeless tobacco and electronic cigarettes only in outdoor spaces that are at least 25 feet from a facility entrance, provided all waste products are disposed of properly.
 - 3. The sale and distribution of tobacco products is prohibited on UNT property.**
 - 4. Enforcement of this policy is primarily the responsibility of all UNT students, faculty, staff and visitors.**
 - a. UNT students, faculty, staff and visitors should respectfully seek compliance from those in violation of the policy in an ongoing effort to enhance awareness and promote a culture of compliance.
 - b. Event organizers at public events, such as conferences, meetings, lectures, protests, and social, cultural and sporting events using university facilities, should provide advance notice to attendees of the obligation to comply with this policy.
 - 5. Violations:**
 - a. An individual who witnesses a violation of this policy should initially seek voluntary compliance through an informal request to the individual.
 - b. If informal requests for compliance are unsuccessful, the witness to the violation should contact [Human Resources](#) or the [Office of the Vice President of Student Affairs](#) who will refer the matter to the appropriate administrative official.
 - c. Repeat offenses may be referred for consideration in accordance with established administrative/disciplinary policies and procedures.

Responsible Parties:

All students, faculty, staff and visitors on university owned or leased property

References and Cross-references:

UNT Policy 04.012, UNT Tobacco Free Workplace Policy

Forms and Tools:

None

Approved: 11/19/2012

Effective: 01/01/2013

Revised: